

Minutes of the Annual Meeting of the Elkesley Parish Council held on Tuesday 16th May 2017, at 7.15pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Oldbury, Cllr Flear, Cllr Fish, Cllr Raper, Cllr Stronach, Cllr May & Cllr Ffolkes-Jones

Others present: Mrs Davies (Clerk) 8 members of the public

1877/17 Election of Chairperson

Cllr Raper proposed Cllr Oldbury for the position of Chair for the coming year; this was seconded by Cllr Flear. At this point Cllr Stronach interrupted and for several minutes stated that he wanted to prevent Cllr Oldbury being the Chair and said he told lies; at this point at the request of other Cllrs, Mr Stronach was told his conduct was unacceptable Cllr Oldbury asked if any other Cllr would be proposed and seconded for the position of Chair; none were put forward
The proposal was therefore resolved by 5 votes.

1878/17 Election of Vice-Chairperson

Cllr Raper proposed Cllr O'Brien for the Vice-Chairperson; this was seconded by Cllr Oldbury.
Cllr Fish proposed Cllr Stronach for the Vice-Chairperson; no seconded was put forward. Therefore the Council resolved to accept the proposal for Cllr O'Brien by 5 votes.

1879/17 To received signed Declaration of Acceptance of Office forms

Cllr Oldbury signed his Declaration of Acceptance of Office form which was counter-signed by the Clerk.
Cllr O'Brien will sign her Declaration at the next meeting.

1880/17 To receive apologies for absence

Apologies of absence received and approved from Cllr O'Brien and Cllr Wilkinson.

1881/17 To receive and record declaration of interests from Members in any item to be discussed

No declaration of interests received.

1882/17 To hold a 10 minute public session

The meeting was adjourned to allow members of the public to speak.

Matters raised:

- 1) Assistance was requested from the Memorial Hall Committee with the cost of cutting the conifer hedge; after discussion and as a starting point, quotations are to be obtained
- 2) A resident has spoken to the planning enforcement office regarding a private road (Elm Tree Place)
- 3) A resident reported on the benches he has renovated which is to be discussed later in the meeting.

1883/17 To approve the minutes of the meeting held 18th April 2017

Cllr Raper proposed to accept the minutes of the meeting held 18th April 2017 as a true record, this was seconded by Cllr Ffolkes-Jones and resolved by 6 votes.

1884/17 To receive reports from the District and County Councillors

The District and County Councillors were not present. The Chair reported that Cllr Kevin Greaves has been elected as our new County Councillor due to the new boundaries. Elkesley is now within the Worksop South boundary.

1885/17 To appoint the Internal Auditor for 2017/18

The Chair proposed to appoint Mr Storr as the Internal Auditor for 2017/18; this was seconded by Cllr Stronach and resolved by 7 votes.

1886/17 To review signatories for the National Westminster Bank

Cllr May proposed to continue with Cllr Stronach, Cllr Oldbury and Cllr Flear as the bank signatories for the coming year; this was seconded by Cllr Raper and resolved by 7 votes.

1887/17 To review Insurance Schedule for 2017/18

Following a review of the 2017/18 insurance schedule; the Chair proposed to accept the renewal schedule which was seconded by Cllr Flear and resolved by 7 votes.

The Clerk reported that motor insurance was required for the ride on lawnmower; Cllr Ffolkes will look into this.

1888/17 To approve the Annual Governance Statements for the year ending 31st March 2017

The Clerk previously circulated copies of the Annual governance Statement for the Cllrs to consider. The Clerk went through the statements and Cllr Flear proposed to approve the Annual Governance Statements all ticked yes; this was seconded by Cllr May and resolved by 7 votes.

1889/17 To approve the Statement of Accounts for the year ending 31st March 2017

The Clerk previously circulated copies of the Statement of Accounts for the year ending 31st March 2017 for the Cllrs to view and consider. Cllr Flear proposed to approve the Statement of Accounts; this was seconded by the Chair and resolved by 7 votes. The Clerk reported that due to the return of the unspent changing room grant of £5,859.00; the income was reduced to a minus figure.

1890/17 To appoint Parish Council Representatives

Cllr Fish was happy to be the Council Representative on the Memorial Hall Committee.

Cllr Ffolkes-Jones offered to be the Councillor Health & Safety Representative.

Cllr May proposed to approve the Representatives; this was seconded by Cllr Raper and resolved by the Council by 7 votes.

1891/17 To review Financial Risk Assessment for 2017/18

The Clerk previously circulated copies of the Financial Risk Assessment for the Cllrs to view and consider. The Chair proposed to accept the risk assessment with no amendments; this was seconded by Cllr Flear and resolved by the Council.

1892/17 To review the Council Asset List

The Clerk circulated copies of the asset list as at 31st March 2017 for the Cllrs to view and consider.

The only new asset was the BMX safety sign on the sports field.

Cllr May proposed to approve the asset list; this was seconded by the Chair and resolved by 7 votes.

1893/17 To review Parish Council Fees, Policies and Procedures for 2017/18

The Clerk previously circulated copies of the current policies and procedures; and read out the current cemetery fees. After discussion regarding the cemetery fees; it was decided to keep the current prices at this moment in time.

Cllr Flear proposed to approve the policies, procedures and cemetery fees; this was seconded by Cllr Stronach and resolved by 5 votes.

1894/17 To review Standing Orders and Financial Regulations

The Clerk previously circulated copies of the Standing Orders and Financial Regulations for the Cllrs to consider. Cllr Flear proposed to accept with no amendments; this was seconded by Cllr May and resolved by 7 votes.

1895/17 Planning – To consider any planning applications, note any correspondence and decision notices

Application: 17/00367/HSE

Location: 2 Elm Tree Place, Elkesley

Proposal: Proposed demolition of existing detached garage and erection of single storey side and rear extension, creation of rooms in roof space and replacement roof and new detached garage to front

The Councillors considered the above application and resolved by 5 votes to raise objections on material considerations.

1896/17 Finance– To approve payments and receive financial update

The Clerk circulated copies of the end of year accounts as at 31st March 2017 and copy of the April bank statements for the Councillors to view and comment upon.

The Chair proposed to approve the following payments; this was seconded by Cllr Raper and resolved by 7 votes.

- a) Street Cleaner's May wage £256.90 (1711)
- b) Clerk's April wage and expenses £266.78 (1712)
- c) Elkesley Memorial Hall – room hire £20. Post Office contribution £31.50 – total £51.50 (1713)
- d) Mr Storr – Internal Auditor £75.00 (1715)
- e) Replacement cheque for NALC subs £137.45 (1716)
- f) Void (1717)
- g) Came & Co Insurance £1191.40 (1718)
- h) I Davis – petrol for lawn mower £50.19 (1719)

1897/17 To approve purchase of a second hand sit on lawnmower

After discussion Cllr May proposed that the Council looks into purchasing a second hand sit on lawnmower; this was seconded by Cllr Lorne Ffolkes-Jones and resolved by 5 votes.

1898/17 To approve purchase of second defibrillator from the earmarked donations

Cllr May proposed to purchase the second defibrillator and additional pads from the Defib Store Ltd out of the earmarked donations; this was seconded by Cllr Fish and resolved by 7 votes.

- a) Defib Store Ltd (via Clerk) £1503.60 donation money (1714)
- b) Defib Store Ltd (via Clerk) £117.54 defib pads(1720)

1899/17 To consider a contribution towards two benches for the sports field

A resident has renovated two benches; photos of which were circulated, and would like to gift one of them to the Parish Council for use on the sports field. After consideration the Chair proposed to accept the offer to purchase the second bench for £90.00; this was seconded by Cllr May and resolved by 6 votes. Cheque written out to purchase one bench £90.00 (1721)

1900/17 To discuss allotments for the village

No update at this point in time; a notice is to be put on the village facebook page

After discussion Cllr Raper proposed to keep the agenda heading for allotments on future agendas for a period of time; this was seconded by Cllr Flear and resolved by the Council.

1901/17 To receive village reports

a) Sports field and play equipment inspection

Cllr Wilkinson was not present to give a report. The Chair commented on how nice the sports field looked with the Cherry trees in bloom.

b) Highways and service faults

Cllr Stronach reported that the drains still had not been cleared; however other Councillors confirmed that they have seen this work being carried out.

Cllr Raper to contact NCC re the surface of Park Lane

Cllr Stronach reported the damaged road sign on the bridge and also if the bus could resume using the bus stop near the pub

Cllr Raper commented that someone was cutting the verges on Coalpit Lane from the bridge junction towards Plevins

Cllr Flear asked if there could be a review of speed limit signs; the Chair will speak to N.C.C. Cllr Flear asked if the Chair would ask what the status of Brough Lane is i.e Access Lane?

c) Cemetery

The Clerk asked if Cllr Stronach could lay the slabs on the burial row in the cemetery to mark out the row for cremations; otherwise if a burial is required before this is done it will have to use that row and the cremations plots will have to start on the following row. Cllr Stronach agreed to mark out the cremation plots.

d) Defibrillator inspection report

The inspection is to be carried out at the weekend

1902/17 To receive items of information for future agenda items

- A grant request from the North Notts Community First Responders
- Consider insurance quote for the lawn mower
- Update on actions

1903/17 Time and date of the next Parish Council meeting

The next Parish Council meeting will take place on the 20th June 2017 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The Chair closed the meeting at 9pm.