

ELKESLEY PARISH COUNCIL

Minutes of a meeting held in the Elkesley Memorial Hall
on Thursday 20 June at 6pm
DRAFT UNTIL RATIFIED

Present : Councillors Skelton, Stronach, Ashley, and Wright.

Others : County Cllr Turner, District Cllr Adams, the Clerks and 6 members of the public.

It was noted that the Chair signed his Declaration of Acceptance of Office prior to the commencement of the meeting.

2109/24 To receive apologies and reasons for absence

Resolved. Apologies were received from Cllrs O'Brien and Gilson. Proposed by Cllr Stronach, seconded by Cllr Wright and accepted. **Carried**

2110/24 To receive and record declaration of interests from Members in any item on the agenda

No Declarations of Interest were received.

2111/24 To receive the Chair's report

Cllr Skelton reported that parish councillors had volunteered 62 hours over the last month. The outgoing Clerk, Wendy Davies was thanked for her 16 years' service, and introduced the new Clerk, Cheryl Day.

2112/24 To suspend the meeting to hold a 10-minute public session

Questions were raised regarding recent incidents of arson. These have been reported to Environmental Health and Planning Enforcement. Several objections have already been registered on the Bassetlaw District Council planning website regarding the Brough Lane site, with the deadline extended to 21 July for comments. The meeting was reconvened after 31 minutes.

2113/24 To receive reports from the District & County Councillors

Cllr Adams further reported on the Brough Lane site.

Cllr Turner reported on a recent Highways issues meeting with the Chair.

2114/24 To approve the minutes of the meeting held 16th May 2024

Resolved. The minutes of the meeting held on 16 May 2024 were proposed by Cllr Stronach, seconded by Cllr Ashley and approved. **Carried**

ELKESLEY PARISH COUNCIL

Minutes of a meeting held in the Elkesley Memorial Hall
on Thursday 20 June at 6pm
DRAFT UNTIL RATIFIED

2115/24 To receive and note the Annual Internal Audit report for the year 2023-24

Resolved. The Annual Internal Audit Report for 2023/24 included at page 3 of the Annual Governance and Accountability Return 2023/24 is received and noted. Proposed by Cllr Ashley, seconded by Cllr Wright and approved. **Carried**

2116/24 To approve the Annual Governance statement for the year 2023-24

Resolved. Section 1 - Annual Governance Statement 2023/24 for BPC on page 4 of the Annual Governance and Accountability Return 2023/24 is propose by Cllr Stronach, seconded by Cllr Wright and approved. **Carried**

2117/24 To approve the Accounting Statements for the year 2023-24

Resolved. Section 2 - Accounting Statements 2023/24 for BPC on page 5 of the Annual Governance and Accountability Return 2023/24 is proposed by Cllr Ashley, seconded by Cllr Stronach and approved. **Carried**

2118/24 The Responsible Finance Officer to set the commencement date for the exercise of public rights

Resolved. The publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 is proposed by Cllr Ashley, seconded by Cllr Stronach and approved. **Carried**

2119/24 To review Ear marked reserves for 2024-25

Resolved. The earmarked reserves were reviewed. Proposed by Cllr Stronach, seconded by Cllr Ashley and approved. **Carried**

2120/24 To appoint Councillor's responsibilities

Resolved. The Councillors' responsibilities were allocated. Proposed by Cllr Stronach, seconded by Cllr Wright and approved. **Carried**

2121/24 To approve the payments as listed and the financial reports for 31 May 2024

Resolved. The payments and financial reports were proposed by Cllr Stronach, seconded by Cllr Ashley and approved. **Carried**

2122/24 To consider any planning applications as listed or planning correspondence

Resolved. There were no objections to 24/00548/OUT. Potential parking issues were noted. Proposed by Cllr Stronach, seconded by Cllr Ashley and approved. **Carried**

ELKESLEY PARISH COUNCIL

Minutes of a meeting held in the Elkesley Memorial Hall
on Thursday 20 June at 6pm
DRAFT UNTIL RATIFIED

2123/24 To receive inspection reports and consideration of expenses for the following:

- a. Sports field, play area and BMX safety inspections**
No issues were reported. Enquiries may be made into additional 'dogs on leads' signage
- b. Cemetery**
No issues were reported
- c. Defibrillator inspections – replacement of battery and pads £382.80**
Resolved. Cost of replacement battery and pads was proposed by Cllr Stronach, seconded by Cllr Ashley and approved. **Carried**

2124/24 To consider secure storage options and costs for the Parish Council's equipment

Resolved. Cllr Skelton reported that a suitable site has been arranged for storage of the Parish Council's equipment. Proposed by Cllr Stronach, seconded by Cllr Wright and approved. **Carried**

2125/24 To receive highways and service faults

Cllr Skelton and Cllr Adams noted that issues reported by them had been cleared.

2126/24 To receive items for information only

There were no items for information only

2127/24 Time and date of the next Parish Council meeting

Resolved. The next Parish Council meeting will be held on Wednesday 24 July at 6pm in the Elkesley Memorial Hall.

2128/24 To exclude members of the public under the Public Bodies (Admission to meetings) Act 1960 to allow the following item to be discussed.

To consider and appoint the new Parish Clerk/Responsible Finance Officer
Cllrs Adams and Turner, and members of the public left the meeting.

Resolved. Cheryl Day has been appointed as the new Parish Clerk/Responsible Finance Officer. Proposed by Cllr Stronach, seconded by Cllr Wright and approved. **Carried**

ELKESLEY PARISH COUNCIL

Minutes of a meeting held in the Elkesley Memorial Hall
on Thursday 20 June at 6pm
DRAFT UNTIL RATIFIED

The Chair ended the meeting at 7.40pm

Signed

Chair

DRAFT